

# Job Description: Pedaling Minds Assistant Coach

## **Pedaling Minds**

Pedaling Minds is a 501(c)3 non-profit organization and was founded by Olympian Mike Friedman. Pedaling Minds' mission is to help every person have fun riding a bicycle with control and confidence. Pedaling Minds was established in 2017 and has helped over 1,500 children. We believe in the power of biking to be a positive influence in anybody's life. From individual confidence to special family memories, biking changes lives for the better. Yet many people don't know how to ride a bike OR they struggle to learn and never really attain the confidence needed to make biking a lifelong practice. Our expertise addresses this problem and we are excited to be in a growing and expansion phase.

Pedaling Minds has big plans. In the next few years we hope to centralize our operations, create a series of satellite training locations, establish a digital platform for lessons, and create a training program for aspiring trainers. All our activities are focused on elevating our core competency: building confidence and control along with the skillset to enable people to ride for a lifetime.

We are currently looking for coaches for our children and adult in-person programming. Pedaling Minds' coaches have some of the biggest shoes to fill in the organization. They must believe in our mission and embody our leadership and organizational values through their work.

Being a Pedaling Minds' coach is an amazing experience. You get to work with former professional cyclists, at an organization that is set to grow and scale, and, most importantly, be at the center of our riders' experiences.



<b>Organizational Values</b>	<b>Staff and Leadership Values</b>
I can	Inspire
3 Ps (practice, perseverance, patience)	3 Ps (practice, perseverance, patience)
Fun	Empathy
Control builds confidence	Know when to push
Team mindset	Develop trust
Awareness	Data driven
Data driven	Fun
Initiative	

## **Position**

Assistant coaches will work side by side with a leading coach in overseeing events. Assistant coaches will learn the drills and activities taught at events such that they can teach most of the drills independently. Assistant coaches know our core values and will embody them at the events.

Specific tasks include:

- Introduce riders to new skills and drills
- Teach all relevant safety lessons
- Track riders progress and impact-related data
- Communicate success and promote growth
- Communicate with parents about lessons, stumbling blocks, and possible next steps at home
- Organizing any volunteers present during class time
- Ensuring all data collection and surveys are completed for pre-class and post-class assessments
- Reporting to the lead coach after all class and as necessary

## Required Skills

- Enjoy and know how to ride a bicycle in control
- Be autonomy supportive and have a growth mindset
- Have a positive attitude
- Be a fast learner and take initiatives
- Be punctual and reliable

Additional skills we are interested in, but are not required:

- Basic bike mechanics/repair
- How to adjust a helmet and recognize when a bike needs to be adjusted

## Work dates and locations

We teach at different locations around Boulder and Louisville, as well as different times. We are looking for coaches with some or all of the following availabilities:

- Weekday afternoons (typically from 3:30pm - 6pm)
- Weekday mornings (typically 9am - 1pm)
- Weekend mornings (typically 8:30am - 1pm)

**Pay** \$15/hourly starting salary, which will increase (max. of \$18/hourly for assistant coaches) as the level of commitment is demonstrated, and the level of independence and responsibility increases.

**Age** At least 16 years old at the time of hiring

**COVID-19 policy** We require full COVID vaccination

## Interested?

If you are interested in the position, please submit a resume, proof of COVID vaccination and a paragraph on why this job is interesting to you to [mike@pedalingminds.org](mailto:mike@pedalingminds.org) and [noemi@pedalingminds.org](mailto:noemi@pedalingminds.org) . For more information, please Pedaling Minds website at <https://www.pedalingminds.org>